



GOVERNMENT OF ANDHRA PRADESH
REGISTRATION AND STAMPS DEPARTMENT
THE REGISTRAR OF SOCIETIES
NARASARAOPET

Certificate of Registration

(No : 227 of 2019)

I hereby certify that 'ST JOHN ANTONY FARINA EDUCATIONAL AND CHARITABLE SOCIETY' , 0-0/ St John Antony Farina Convent/ Vykuntapuram/ Amaravathi/ Guntur/ Andhra Pradesh/ India/ on this day registered under the Andhra Pradesh Societies Registration Act., 2001



NARASARAOPET

Date : 29/Jul/2019

Signature valid

Digitally signed
by Natukuri
Manthani
Date: 2019.07.29
11:01:21 IST

Somelhyia
Manager

St. John Antony Farina E.M School
Vykuntapuram, Amaravati.
Palnadu (Dt). Andhra Pradesh

REGISTRAR OF SOCIETIES
NARASARAOPET

M. Rama Swamy Reddy
M. Rama Swamy Reddy, B.A., B.L.
ADVOCATE & NOTARY
Amaravathi, Guntur Dist., A.P. India.
My Commission Valid upto : 26-12-2026

Mangudam
Principal

St. John Antony Farina E.M School
Vykuntapuram, Amaravati.
Palnadu (Dt). Andhra Pradesh

ST. JOHN ANTONY FARINA EDUCATIONAL AND CHARITABLE SOCIETY

DOCUMENT NO – 1

MEMORANDUM OF ASSOCIATION

1. **NAME OF THE SOCIETY** : ST. JOHN ANTONY FARINA EDUCATIONAL AND CHARITABLE SOCIETY
2. **ADDRESS OF THE SOCIETY** : St. John Antony Farina Convent, Vykuntapuram, Amaravathi Mandal, Guntur (Dt), A.P. Pincode:522 020
3. **AREA OF OPERATIONS** : ALL OVER INDIA
4. **AIMS AND OBJECTS OF THE SOCIETY** :
 - A. To impart education for the purpose of diffusion of useful knowledge both in formal and informal educational fields and for the purpose to establish, run, manage, takeover schools, colleges, educational institutions in Urban, Rural and Tribal areas both in professional and non professional disciplines.
 - B. To organize workshops, lectures, discussions, seminars, exhibitions, to help in the propagation and diffusion of useful knowledge.
 - C. To undertake activities such as relief of poor and rehabilitation of marginalized, poor and economically backward people.
 - D. To do all such lawful things as are incidental or ancillary to the attainment of any one or all of the above objects.
5. To carry out the above Aims and Objects without profit motive and the benefits of the society will extend to all the people irrespective of their caste, creed and religion.

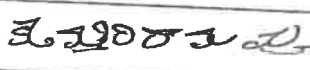
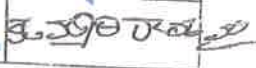
CERTIFICATE

1. "Certified that Association is formed with no profit motive and no commercial activities involved in its working."
2. "Certified that the Bearers are not paid from the funds of the Association."
3. "Certified that the Association would not engage in agitational activities to ventilate grievances."
4. "Certified that the Office bearers signatures are genuine".

Sr. Shree
Maigund
Principal
St. John Antony Farina E.M School
Vykuntapuram, Amaravati.
Palnadu (Dt). Andhra Pradesh

13/9
Advocate
Rama Swamy Reddy, B.A., B.L.
ADVOCATE & NOTARY
Amaravathi, Guntur Dist., A.P. India.
My Commission Valid upto : 26-12-2026

WITNESSES:

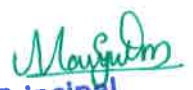
Sl. No	Name of the Witnesses & S/o, D/o, W/o:	Age	Occupation	Address	Signature
1.	S.GOPALA KRISHNA	28	AUDITOR	D.NO.6-2-36,2/1, ARUNDELPET, GUNTUR-2	
2.		55	EMPLOYEE	3-88, Vykuntapuram Amaravathi, Guntur-520020	

Sr. Shetty
PRESIDENT:

Sr. Shetty
SECRETARY:

Sr. Shetty


M. Rama Swamy Reddy, B.A.,
ADVOCATE & NOTARY
Amaravathi, Guntur Dist., A.P. India.
My Commission Valid upto : 26-12-2026


Principal
St. John Antony Farina E.M School
Vykontapuram, Amaravati.
Palnadu (Dt). Andhra Pradesh

RULES & REGULATIONS

1. **NAME OF THE SOCIETY** : **ST. JOHN ANTONY FARINA EDUCATIONAL AND CHARITABLE SOCIETY**
2. **ADDRESS OF THE SOCIETY** : **St. John Antony Farina Convent, Vykuntapuram, Amaravathi Mandal, Guntur (Dt), A.P. Pincode:522 020**
3. **MEMBERSHIP** : Any person of female sex having 19 years of age and above is eligible to become member by making an application to the Governing Body. However, the Governing Body is having an absolute right either to accept or reject the application either with or without assigning any reason of whatsoever.

4. GENERAL BODY

- (i) Annual General Body will meet once in a year for the month of October.
- (ii) Functions:
- (a) To pass budget for the ensuring year and approve expenditure statement of previous year.
 - (b) To approve the reports of the activities of the society.
 - (c) To elect the Governing Body/Executive Committee.
 - (d) To appoint Auditor.
5. (i) Governing Body/Executive Committee : The First Governing Body members shall be the subscribers to the Memorandum. The Governing Body consists of Seven (7) members viz., President, Vice- President, General Secretary, Joint Secretary and Treasurer and the remaining two are the general members of the Governing Body and also referred to as office bearers.. The term of the Governing Body is two years and General Body will elect the Governing Body members once in every two years.
- (ii) The members of the Governing Body shall be duty bond to attest the signature of all the members of the newly elected governing body and to see that the said signatures of the out going governing body tally with the annual list as filed with the Registrar of Societies before 15 days the succeeding month in which elections were held.

Sr. Sherly
Mangudam
Principal
St. John Antony Farina E.M School
Vykuntapuram, Amaravati.
Palnadu (Dt). Andhra Pradesh

A. S. Reddy
M. Rama Srinamy Reddy, B.A., B.I.
ADVOCATE & NOTARY
Amaravathi, Guntur Dist, A.P. India.
My Commission Valid upto: 26/12/2026

12/19

FUNCTIONS OF THE GOVERNING BODY AND OFFICE BEARERS :

1. **PRESIDENT:** The President presides over all the meetings of the General body and Executive committee. she can cast her vote in the case of a tie in decision making. She can supervise all branches of the society.
2. **VICE-PRESIDENT:** The Vice-President shall assist the President in discharging her duties and in the absence of the President she shall perform the duty of the President as entrusted by her .
3. **SECRETARY:** The Secretary is the Executive Officer of the society and custodian of all records relating to the Society and correspondent on behalf of the Society . She has to take on records of all minutes of the Society , to conveyed both the bodies of the society with the permission of the President. She guides the Treasurer in preparing the budget and expenditure statement of the Society.
4. **JOINT SECRETARY :** The Joint Secretary has to do the work entrusted by the Governing Body. She has to assist the secretary in discharging her duties. In the absence of the Secretary, She can perform the duties of the Secretary.
5. **TREASURER :** The Treasurer is responsible for all financial transactions and funds of the society. She has to maintain accounts properly along with the vouchers. She has to prepare accounts of the Society jointly with the Secretary or President.
6. **OFFICE BEARERS :** Office Bearers are the responsible persons to attend to such activities of the Society which the Governing Body entrusts to them.
7. **QUORUM :** Half of the total number of members or four whichever is higher is quorum for General Body meetings and four members is quorum for Governing Body Meetings.
8. **FUNDS :**
 - a) The funds of the society will include membership fee, donations, contributions, gifts and grants etc.
 - b) President & Secretary have powers with prior permission of the Governing Body to raise funds by way of donations, subscriptions benefit shows and such others.
 - c) The funds of the society shall be utilized for benefit and improvement of the society and shall not be otherwise utilized.
 - d) The funds of the society shall not be paid or transferred directly or indirectly to any of its members by any means.
 - e) The Society is authorized to borrow funds from banks or other financial institutions for the purpose of the objects of the society and the President or any other Member of the Governing Body duly authorized is entitled to deal with such banks or financial institutions and is also authorized to sign the necessary papers and agreements on behalf of the society for the purpose of availing the financial assistance.
 - f) The Governing Body can buy and sell properties movable or immovable as and when required by the society to fulfill its objectives and the same should be registered in the name of the society represented by its President or any other Member of the Governing Body as authorized by the Governing Body. The money received at the time of sale should be credited into the society account only.

M. Rama Swamy Reddy, B.A., B.L
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- g) The funds of the society shall be utilized for the purpose and furtherance of the object of the society and the surplus funds of the society shall be invested in approved securities and investments as laid down u/s 11(5) of the Income Tax Act, 1961, read with rule 13 (1) (d) of the Income Tax Act, as amended from time to time.

9. **AMENDMENTS :** No amendments to the Memorandum of association/ bye laws / Rules and Regulations shall be made which may be prove to the repugnant to the provision of section 2(15), 11, 12, and 13 and 80G of the Income Ta Act 1961, as amended from time to time. Further no amendment shall be carried out without the prior approval of the Commissioner of Income Tax, Hyderabad and the following conditions to be fulfilled..

- a) That two meetings are duly convened for the specific purpose of considering the proposed additions, alterations, amendment or amalgamations.
- b) That notice of each meeting is delivered or sent by post to every member of the committee at least twenty one days in advance of the meeting.
- c) That two-thirds of the first meeting vote for the proposed addition, alteration, amendment or amalgamation.
- d) That two-thirds of the members present at the second meeting has to be convened within 30 days of the first meeting should confirm the proposed addition, alteration, amendment or amalgamation.

10. **WINDING UP: :** In the event of dissolution or winding up of the society, the assets remaining as on the date of dissolution shall under no circumstances by distributed among the Members of the Governing Body but the same shall be transferred to another Charitable Trust/Society whose objects are similar to those of the Trust/Society and which enjoys recognition U/S: 12A of the Income Tax Act, 1961 as amended from time to time..

11. **MAINTENANCE OF ACCO U N T S:** The committee shall cause true and complete accounts to be kept of all the transactions and shall close such accounts as on 31st March, of every year. A Chartered Accountant/ a Firm of Chartered Accountants be appointed by the General Body of the Society shall audit the annual accounts for the purpose. The auditor shall have access at all time to the books, accounts and vouchers of the society and shall be entitled to obtain the Secretary such information and explanation as may be necessary for the purpose of his duties.

12. The operation of society will be extended to the whole of India.

Sr. Shetty

15/9
M. Rama Swamy Reddy, B.A., B.L.
ADVOCATE & NOTARY
Amaravathi, Guntur Dist., A.P. India.
My Commission Valid upto : 26-12-2026

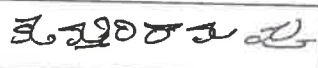
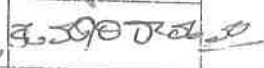
CERTIFIED TO BE A CORRECT COPY

SL.NO	NAME	AGE	DESIGNATION	Occupation	PRESENT ADDRESS	SIGNATURE
1	Sr. Sherly Edattukaran D/o Paulose	49	President	Teacher	St. John Antony, Farina Convent, Vykontapuram, Amaravathi Mandal, Guntur (Dt), A.P. Pincode:522 020	<i>Sr. Sherly</i>
2.	Sr. Anisha Kudiyamseril D/o Abraham	52	Vice - President	Teacher	St. John Antony, Farina Convent, Vykontapuram, Amaravathi Mandal, Guntur (Dt), A.P. Pincode:522 020	<i>Anisha</i>
3.	Sr. Lekha Varavilathoppu D/o Nepolian	36	Secretary	Teacher	Sacred Heart Convent, Kuchipudi P.O, Tenali, Guntur(Dt), AP, Pin:52 2313	<i>Lekha</i>
4.	Sr. Molly Madavana D/o Mathai	57	Joint Secretary	Teacher	Sacred Heart Convent, Kuchipudi P.O, Tenali - 522313, Guntur (Dt.), A.P.	<i>Sr. Molly</i>
5.	Sr. Clou dien aliya Karumancheril D/o Peter C.R	51	Treasure	Teacher	St. John Antony, Farina Convent, Vykontapuram, Amaravathi Mandal, Guntur (Dt), A.P. Pincode:522 020	<i>Clou dien aliya</i>
6.	Sr. Mary Sheeba D/o Alphonse	39	Executive Member	Nurse	Sacred Heart Convent, Kuchipudi P.O, Tenali - 522313, Guntur (Dt.), A.P.	<i>Sr. Mary Sheeba</i>
7.	Sr. Sandhya Paccigala D/o Yanadi	33	Executive Member	Teacher	St. John Antony, Farina Convent, Vykontapuram, Amaravathi Mandal, Guntur (Dt), A.P. Pincode:522 020	<i>Sandhya</i>

Sr. Sherly

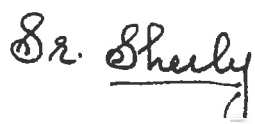
[Signature]
K. K. Swamy Reddy, B.A., B.L.
 ADVOCATE & NOTARY
 Amaravathi, Guntur Dist., A.P. India.
 My Commission Valid upto: 26-12-2024

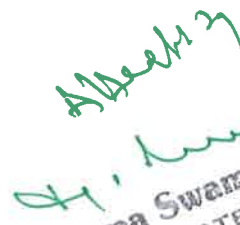
WITNESSES:

Sl. No	Name of the Witnesses & S/o, D/o, W/o:	Age	Occupation	Address	Signature
1.	S.GOPALA KRISHNA	28	AUDITOR	D.NO.6-2-36,2/1, ARUNDELPET,GUNTUR-2	
2.		55	EMPLOYEE	3-88, Vykantapuram Amaravathi, Guntur-522010	


PRESIDENT:

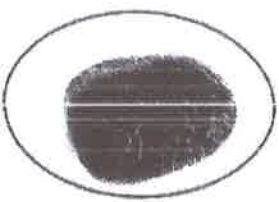
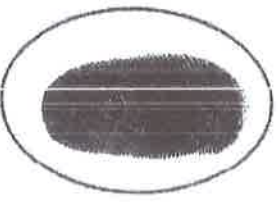
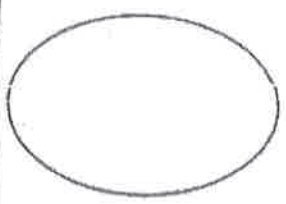

SECRETARY:




M. Rama Swamy Reddy, B.A.,
ADVOCATE & NOTARY
Amaravathi, Guntur Dist., A.P. India
My Commission Valid upto : 26-12-2019

18 July 2019
13:25

**PHOTO GRAPHS AND FINGER PRINTS AS PER SECTION
32A OF REGISTRATION ACT, 1908.**

FINGER PRINT IN BLACK INK (LEFT THUMB)		NAME & PERMANENT POSTAL ADDRESS OF PRESENTANT/ SELLER/ BUYER
		Sr. Clou dienaliya (Treasurer) St. John Anthony Fairna Convent Vykontapuram, Amaravathi Guntur - 522020.
		Sr. Mary Sheeba. (Executive Member) Sacred Heart Convent, Kechipudi, (P.O) Tenali. Guntur - 522313.
		Sr. Sandhya parcingala (Executive member) St. John Anthony Convent, Vykontapuram, Amaravathi Guntur - 522020.
		

SIGNATURE OF EXECUTANT/S

Signature(s) of Buyer(s)

Signature of Witnesses:

1. S. Gopal Krishna

2. श्री 80 मय

15/9/20
A. Rama Swamy Reddy, B.A.
ADVOCATE & NOTARY
Amaravathi, Guntur Dist., A.P. India.
My Commission Valid upto : 26-12-2026

Sr. Sheela